



Export List Updating Process

Annual Milestone Dates:

Interval	Annual
Deadlines for submission to committee	June 1
Publication date for public review	August 1
Deadline for challenges, for final committee review	September 1
Publication dates	October 1
Effective dates	January 1

Proposed items and published lists to be web-posted, on broker association websites. (CRA cannot take ownership of this task)

Submission Process:

Proposed items for addition, deletion or amendment to be submitted in a standard form which will include justification for the proposal. Proposals to be received by June 1st.

All proposed items to be discussed by the committee and either approved or declined. Then proposed changes posted by August 1st, with one more month allowed for any additional challenges to be received by September 1st. By October 1st the committee will finalize all changes and post revised export lists, to be effective for the upcoming calendar year.

Committee to be comprised of representatives from brokerages, IBC staff and Insurer delegates, non-IBC-member Insurers

Ongoing Process

Prior year export lists will be maintained and posted on the website

If a coverage is deleted from the list, the information of which insurer is now writing this coverage will also be posted on the website.